

**MINUTES
BOARD OF DIRECTORS
CEDAR HILL ECONOMIC DEVELOPMENT CORPORATION
REGULAR MEETING, MAY 2, 2016**

The Board of Directors of the Cedar Hill Economic Development Corporation met at 6:00 p.m. on Monday, May 2, 2016 in the City of Cedar Hill Government Center, Administrative Conference Room, 4th Floor, 285 Uptown Blvd, Bldg. 100, Cedar Hill, Texas 75104.

Directors Present: President Bill Strock, Vice President Michael Lemmon, Johnny Wallace, Earl Wooten III, Duane Dankesreiter, Andrew LeGrand and Shawn Quildon

Directors Unable to be Present: Jan Blake

EDC Staff Present: Director Allison Thompson, Marketing Manager Andy Buffington, Business Retention Manager Erica Molett and Executive Assistant Louis Castillo

1. Call the meeting to order:

President Bill Strock called the meeting to order at 6:00 p.m., declaring it an open meeting, that a quorum was present, and that the meeting was duly posted and the open carry or display of handguns in this meeting is not allowed.

2. Pledge of Allegiance: United States and Texas

3. Invocation: Michael Lemmon

4. Consent Agenda:

Items listed under the Consent Agenda are considered routine and are generally enacted in one motion.

A. Consider approving the April 11, 2016 regular meeting minutes.

President Bill Strock entertained a motion regarding the regular meeting minutes

MOTION: Vice President Michael Lemmon made a motion to approve the regular meeting minutes; the motion was seconded by Johnny Wallace, and passed unanimously.

5. Consideration Items

A. Monthly Financials:

President Bill Strock entertained a motion regarding the quarterly financial report that was tabled from the last board meeting.

MOTION: Vice President Michael Lemmon made a motion to approve the quarterly financials that were tabled in the last board meeting; was seconded by Johnny Wallace and passed unanimously.

6. Citizens Forum: None Present

7. **Presentation Items:**

- Alan Dickerson, the Director of Finance gave a review of the audit report for the CHEDC.

8. **Executive Session:** EDC Board convened into Executive Session at 6:20 p.m.

9. **Reconvene in Open Session at 6:40 P.M. and consider action to be taken from Executive Session:** President Bill Strock entertained a motion on any items from executive session.

Motion: Vice President Michael Lemmon made the following motion regarding **Project Link:** EDC Board President to sign a Property Sale Contract with a 90 day look at \$5.00 a square foot with a minimal forfeiture, it was seconded by Earl Wooten III and passed unanimously

10. **Information Items:**

A. Board Member Announcements:

- Vice President Michael Lemmon informed the board regarding the Chamber Derby and Gala that will be held at Lone Star Park on May 19, 2016.

B. Cedar Hill Business Park Property Owners Association (CHBPPOA) Report:

No Report at this time.

C. Director's Report:

Allison gave a review of some of the events:

- At the Business Park, PepWear had a ribbon cutting and blessing ceremony for their expansion that is in use already.
- This is the year of the Economic Developer proclaimed by the International Economic Development Council (IEDC) that has been in existence for 90 years. On May 10, 2016 at Cedar Hill Council meeting there will be a proclamation for the week of Economic Development for May 8-14, 2016.
- Also, on May 10, 2016 at the pre council briefing which starts at 6:00 p.m. Andy Buffington and Patty Bushart are scheduled to present a marketing presentation to City Council.
- Texas Economic Development Council (TEDC) hosted the women's conference in Dallas and Allison and Erica were able to attend.
- Allison will attend an Invest in Texas conference hosted by the State of Texas and Texas One that will be held in Houston on Wednesday, May 18, 2016 where businesses from Mexico will be attending.
- Rotary Head for the Hills Bike Rally will be held on Saturday, May 21, 2016.
- City offices will be closed on Monday, May 30, 2016 for Memorial Day.
- Amanda Skinner has submitted her resignation from the Economic Development Corporation Board.

D. Business Retention Manager's Report:

- Erica reviewed her monthly report.

E. Marketing Manager's Report:

- Andy reviewed his monthly report.

F. Executive Assistant Report:

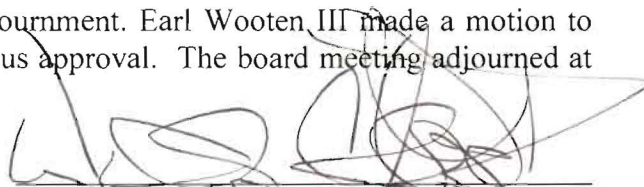
- Louis informed the EDC Board members that they would like to take any publications that are on the counter.
- President Bill Strock signed the regular meeting minutes from Monday, April 11, 2016 and Executive Session from Monday, May 2, 2016.

G. Next Board Meeting:

- President Bill Strock stated that the next EDC Board meeting will be on Monday, June 6, 2016.

11. Adjourn:

President Bill Strock entertained a motion for adjournment. Earl Wooten III made a motion to adjourn, seconded by Johnny Wallace with unanimous approval. The board meeting adjourned at 7:24p.m.



President, William (Bill) Strock

ATTEST:



Louis Castillo, EDC Executive Assistant