

**MINUTES  
BOARD OF DIRECTORS  
CEDAR HILL ECONOMIC DEVELOPMENT CORPORATION  
REGULAR MEETING, FEBRUARY 6, 2017**

The Board of Directors of the Cedar Hill Economic Development Corporation met at 6:00 p.m. on Monday, February 6, 2017 in the City of Cedar Hill Government Center, Executive Conference Room, 4<sup>th</sup> Floor, 285 Uptown Blvd, Bldg. 100, Cedar Hill, Texas 75104.

**Directors Present:** President Bill Strock, Vice President Michael Lemmon, Duane Dankesreiter, Johnny Wallace, Lee R. Taylor, Shawn Quildon and Jeff Powers.

**Directors Unable to be Present:** Andrew LeGrand and Jan Blake

**Staff Present:** Director Allison Thompson, Marketing Manager Andy Buffington and Executive Assistant Louis Castillo.

**1. Call the meeting to order:**

President Bill Strock called the meeting to order at 6:00 p.m., declaring it an open meeting, that a quorum was present, and that the meeting was duly posted and the open carry or display of handguns in this meeting is not allowed.

**2. Pledge of Allegiance:** United States and Texas

**3. Invocation:** Lee R. Taylor

**4. Consent Agenda:**

*Items listed under the Consent Agenda are considered routine and are generally enacted in one motion.*

A. Consider approving the January 9, 2017 regular meeting minutes.

***President Bill Strock entertained a motion regarding the January 9, 2017 Regular Meeting minutes.***

**Motion:** Vice President Michael Lemmon made a motion to approve the regular January 9, 2017 regular meeting minutes and was seconded by Johnny Wallace and passed unanimously.

B. Vice President Michael Lemmon pulled the December 2016 Financial Reports to Consider and review. Allison answered question from the EDC Board regarding the financial reports.

***President Bill Strock entertained a motion regarding the December 2016 Financial Reports.***

**Motion:** Duane Dankesreiter made a motion to approve the December 2016 Financial Reports and was seconded by Vice President Michael Lemmon and passed unanimously.

**5. Citizens Forum: None Present**

6. **Presentation & Discussion Items:**

- Justin Schaefer of Centralized Production gave an oral review of his business that he is moving to Cedar Hill and also is in process of building a home close to where his business will be located.
- Jerry White board member of the Greater Dallas Planning Council (GDPC) and Ex Board member of the EDC gave a power point presentation explaining the GDPC as an organization and the impact it has on our area.

7. **Executive Session:** EDC Board did not convene into Executive Session.

8. **Information Items:**

**A. Board Member Announcements: None**

**B. Cedar Hill Business Park Property Owners Association (CHBPPOA) Report:**

Lee R. Taylor the Business Park Representative reviewed the following items:

- Justin Schaefer requested a variance for the roofing and the voting members of the CHBPPOA board approved electronically, also the question about the building for testing that was on the plans were originally approved was resolved.

**C. Director's Report:**

- Allison explained the process of certification to become a Certified Economic Developer through IEDC:
  - Needs to be in the profession for four years.
  - IEDC classes are required to be taken,
  - The exam is broken into two days.
    - First day covers multiple choice and essay questions
    - If you pass then the second day is an oral exam given in an interview format being judged on interaction, demeanor and professionalism.

Andy Buffington passed the exam on his first attempt and is now a Certified Economic Developer, passing rate for the first time is 24%, the EDC board and staff congratulated Andy Buffington for this achievement.

- New President at the Cedar Hill Chamber of Commerce, his name is Randall Chase.
- Economic Development Research Partners which is part of IEDC has a new paper out titled, Organizing for Success: Regional Economic Development.
- Allison and Andy met with representative of the North Texas Commission (NTC), The EDC is a member of the NTC. Allison is on the board of directors and passed to the EDC board the NTC legislative priorities the first part is related to Economic Development and Allison gave an overview of that section then the board could review all information at the website NTC.org.
- Allison gave a review of a meeting regarding residential strategies where a quarterly report is given on the update on the housing market in general and also specific areas.

- Allison has attended the IAMC board of directors meeting, then attended the IEDC Leadership and this week will be attending the Cornet Leadership forum.

**D. Marketing Manager's Report:**

- Andy reviewed his monthly report.

**F. Executive Assistant Report:**

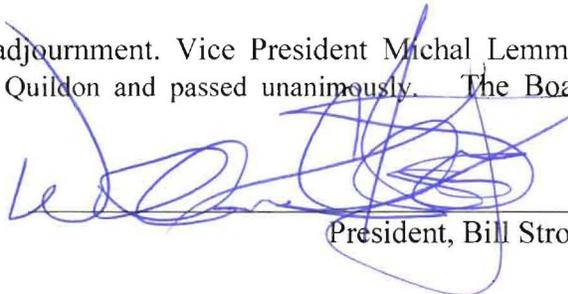
- Louis reviewed the yearly Texas State Comptrollers report filed with the state.
- Louis informed the EDC Board of the following events they could attend:
  - Louis passed out tickets for the Lions Pancake breakfast on Saturday, February 18, 2017.
  - Chamber event: 2016 Celebrating Business Awards on February 23, 2017 at Methodist Charlton Medical Center Auditorium at 5:30 p.m.
- President Strock signed the approved minutes for January 9, 2017 and the Executive Session agenda from February 6, 2017 meeting.

**G. Next Board Meeting:**

- *President Bill Strock announced that the next EDC Board meeting will be on Monday, March 6, 2017.*

**9. Adjourn:**

President Bill Strock entertained a motion for adjournment. Vice President Michal Lemmon made a motion to adjourn, seconded by Shawn Quildon and passed unanimously. The Board meeting adjourned at 7:29 p.m.



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President, Bill Strock

ATTEST:



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Louis Castillo, EDC Executive Assistant