

**MINUTES  
BOARD OF DIRECTORS  
CEDAR HILL ECONOMIC DEVELOPMENT CORPORATION  
REGULAR MEETING, MARCH 5, 2018**

The Board of Directors of the Cedar Hill Economic Development Corporation met at 6:00 p.m. on Monday, March 5, 2018 in the City of Cedar Hill Government Center, Executive Conference Room, 4<sup>th</sup> Floor, 285 Uptown Blvd, Bldg. 100, Cedar Hill, Texas 75104.

**Directors Present:** President Michael Lemmon, Vice President Shawn Quildon, William “Bill” Strock, Duane Dankesreiter, Andrew LeGrand, Randall Chase, Johnny Wallace, Jeff Powers and James Mauldin

**Directors Unable to be Present:** Lee R. Taylor and Jan Blake

**Staff Present:** Director Allison Thompson, Marketing and Research Manager Andy Buffington and Executive Assistant and Special Projects Coordinator Louis Castillo

**1. Call the meeting to order:**

President Michael Lemmon called the meeting to order at 6:02 p.m., declaring it an open meeting, a quorum was present, the meeting was duly posted, and the open carry or display of handguns in this meeting is not allowed.

**2. Pledge of Allegiance:** United States and Texas

**3. Invocation:** Johnny Wallace

**4. Consent Agenda:**

*Items listed under the Consent Agenda are considered routine and are generally enacted in one motion.*

A. Consider the February 5, 2018 regular meeting minutes.

B. Consider the December 2017 Financials.

C. Consider the January 2018 Financials

***President Michael Lemmon entertained a motion regarding the Consent Agenda.***

**Duane Dankesreiter requested to pull the December 2017 and the January 2018 Financials for further consideration President Lemmon entertained a motion regarding the February 5, 2018 regular minutes and agreed to consider the financials separately.**

**Motion:** President Michael Lemmon made a motion to approve the February 5, 2018 regular meeting minutes and was seconded by Duane Dankesreiter and passed unanimously.

**Financials-** President Michel Lemmon requested that Allison Thompson review simultaneously page by page the December 2017 and the January 2018 financials.

*After the review, President Michael Lemmon entertained a motion regarding the December 2017 and the January 2018 financials*

**Motion:** William “Bill” Strock made a motion to approve the December 2017 and the January 2018 financials and was seconded by Johnny Wallace and pass unanimously.

5. **Citizens Forum: None Present**

6. **Executive Session:** EDC Board did not convene into Executive Session.

7. **Information Items:**

**A. Board Member Announcements:**

- Randall Chase informed the EDC Board about the Chamber networking lunch at Jason’s Deli on March 6 from 11:30am to 1:00pm all are welcome.
- Vice President Shawn Quildon informed the EDC Board that on March 29 the CHISD does Fashion with a Flair benefiting the Cedar Hill Shares Food Pantry at the Alan E. Sims Recreation Center from 11:30a.m.-1:00p.m.
- Randall Chase informed the EDC Board that the Chamber Awards Banquet Gala on March 1, 2018 had good attendance.

**B. Cedar Hill Business Park Property Owners Association (CHBPPOA) Report:**

- Lee R. Taylor was unable to attend the EDC Board Meeting; Louis Castillo gave a summary of the CHBPPOA meeting held on Thursday, March 1, 2018.

**C. Director’s Report:**

- Allison Thompson provided an update on department activities including business attraction and staff development.

**D. Marketing Manager’s Report:**

- Andy Buffington reviewed the requirements for the becoming an Accredited Economic Development Organization with IEDC.

**E. Executive Assistant Report:**

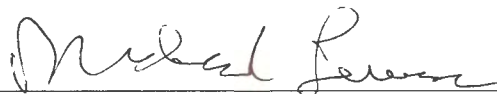
- Louis Castillo reviewed the upcoming ribbon cutting ceremonies and community events.
- President Michael Lemmon signed the EDC minutes for February 5, 2018 and the certified agenda from Executive Session for March 5, 2018

**F. Next Board Meeting:**

- *President Michael Lemmon announced that the next scheduled EDC Board meeting is Monday, April 2, 2018.*

**8. Adjourn:**

President Michael Lemmon entertained a motion for adjournment. Vice President Shawn Quildon made a motion to adjourn, seconded by William "Bill" Strock, and passed unanimously. The Board meeting adjourned at 7:10 p.m.



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President, Michael Lemmon

ATTEST:



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Louis Castillo, EDC Executive Assistant