

**MINUTES  
BOARD OF DIRECTORS  
CEDAR HILL ECONOMIC DEVELOPMENT CORPORATION  
REGULAR MEETING, OCTOBER 3, 2016**

The Board of Directors of the Cedar Hill Economic Development Corporation met at 6:00 p.m. on Monday, October 3, 2016 in the City of Cedar Hill Government Center, Executive Conference Room, 4<sup>th</sup> Floor, 285 Uptown Blvd, Bldg. 100, Cedar Hill, Texas 75104.

**Directors Present:** President Bill Strock, Vice President Michael Lemmon, Johnny Wallace, Lee R. Taylor, Andrew LeGrand, Jan Blake and Shawn Quildon

**Directors Unable to be Present:** Duane Dankesreiter and Jeff Powers

**EDC Staff Present:** Director Allison Thompson, Business Retention Manger Erica Molett, Marketing Manager Andy Buffington, and Executive Assistant Louis Castillo

**1. Call the meeting to order:**

President Bill Strock called the meeting to order at 6:06 p.m., declaring it an open meeting, that a quorum was present, and that the meeting was duly posted and the open carry or display of handguns in this meeting is not allowed.

**2. Pledge of Allegiance:** United States and Texas

**3. Invocation:** Jan Blake

**4. Consent Agenda:**

*Items listed under the Consent Agenda are considered routine and are generally enacted in one motion.*

A. Consider approving the September 12, 2016 regular meeting minutes.

B. Consider approving the August 2016 Financial Reports

***President Bill Strock entertained a motion regarding the consent agenda:***

**Motion:** Vice President Michael Lemmon made a motion to approve the consent agenda and was seconded by Shawn Quildon and passed unanimously.

**5. Citizens Forum: None Present**

**6. Executive Session:** EDC Board convened into Executive Session at 6:10 p.m.

**7. Reconvene in Open Session at 6:22 P.M. and consider action to be taken from Executive Session: NO ACTION TAKEN.**

## 8. Information Items:

### A. Board Member Announcements:

- Vice President Michael Lemmon informed the EDC Board that on October 29, 2016 the Education Foundation will have its Gala at the Dallas Golf Club from 6:00p.m. to 10:00p.m.
- Jan Blake informed the EDC Board that on October 11 at the Alan E. Sims Recreation Center, TxDOT will hold a public meeting regarding the widening of Rte. 67 from US 20 to Beltline in Cedar Hill.

### B. Cedar Hill Business Park Property Owners Association (CHBPPOA) Report:

Lee Taylor informed the EDC Board of the condition of the north railroad crossing ties on High Meadows Way will be in need of repair and the CHBPPOA is responsible for the repair. Louis gave a review of his meeting with Steve Smith from NARSTCO who is the new secretary for the Business Park.

### C. Director's Report:

- Andy, Louis and Erica will be attending ICSC and ULI
- Allison will be leaving on Friday for IAMC; the sponsorship has changed from the Leadership event to Peer to Peer for actives.
- Later in the month Allison will be attending CoreNet Global as vice chair of the local chapter.
- Allison will attend TEDC conference; this will be her last conference as a board member.
- We have started a new Fiscal Year and we will go green, the EDC board will continue to receive the emails but we will not be using the Board books for EDC Board Meetings anymore; all information will be viewed digitally on the monitor in the Executive conference room.

### D. Business Retention Manager's Report:

- Erica reviewed her monthly report.

### E. Marketing Manager's Report:

- Andy reviewed his monthly report.

### F. Executive Assistant Report:

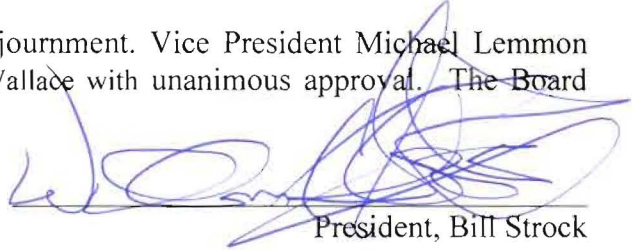
- Louis informed the EDC Board members to please check their mail boxes.
- President Bill Strock signed the regular meeting minutes from Monday, August 1, 2016 and Executive Session Certified Agenda from Monday, September 12, 2016.

### G. Next Board Meeting:

- *President Bill Strock announced that the next EDC Board meeting will be on Monday, November 7, 2016.*

**9. Adjourn:**

President Bill Strock entertained a motion for adjournment. Vice President Michael Lemmon made a motion to adjourn, seconded by Johnny Wallace with unanimous approval. The Board meeting adjourned at 7:58 p.m.



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President, Bill Strock

ATTEST:



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Louis Castillo, EDC Executive Assistant