

**MINUTES  
BOARD OF DIRECTORS  
CEDAR HILL ECONOMIC DEVELOPMENT CORPORATION  
REGULAR MEETING, APRIL 11, 2016**

The Board of Directors of the Cedar Hill Economic Development Corporation met at 6:00 p.m. on Monday, April 11, 2016 in the City of Cedar Hill Government Center, Administrative Conference Room, 4<sup>th</sup> Floor, 285 Uptown Blvd, Bldg. 100, Cedar Hill, Texas 75104.

**Directors Present:** President Bill Strock, Vice President Michael Lemmon, Johnny Wallace, Earl Wooten III, Duane Dankesreiter, Andrew LeGrand and Shawn Quildon

**Directors Unable to be Present:** Amanda Skinner and Jan Blake

**EDC Staff Present:** Director Allison Thompson, Marketing Manager Andy Buffington, Business Retention Manager Erica Molett and Executive Assistant Louis Castillo

**1. Call the meeting to order:**

President Bill Strock called the meeting to order at 6:02 p.m., declaring it an open meeting, that a quorum was present, and that the meeting was duly posted and the open carry or display of handguns in this meeting is not allowed.

**2. Pledge of Allegiance:** United States and Texas

**3. Invocation:** Bill Strock

**4. Consent Agenda:**

*Items listed under the Consent Agenda are considered routine and are generally enacted in one motion.*

A. Consider approving the March 7, 2016 regular meeting minutes.

***President Bill Strock entertained a motion regarding the regular meeting minutes***

**MOTION:** Earl Wooten III made a motion to approve the regular meeting minutes; the motion was seconded by Vice President Michael Lemmon, and passed unanimously.

B. Monthly Financials:

Alan Dickerson, Finance Director gave a review of the quarterly EDC financial report to the Board and answered questions.

***President Bill Strock entertained a motion regarding the financial report reviewed by Alan Dickerson.***

**MOTION:** Vice President Michael Lemmon made a motion to table the motion until the next board meeting; was seconded by Earl Wooten III, and passed unanimously.

**5. Citizens Forum: None Present**

**6. Presentation Items:**

- Patty Bushart, Tourism Manger gave an update on events and marketing being done to inform visitors to visit Cedar Hill, Texas.
- Allison gave recognition about Erica Molett on becoming an Economic Development Finance Professional (EDFP).
- Allison gave recognition to Lauren McCarty a temporary intern that works with Patty Bushart, who is now a part time employee in Tourism.

**7. Executive Session:** EDC Board convened into Executive Session at 6:35 p.m.

**8. Reconvene in Open Session at 6:45 and consider action to be taken from Executive Session: No Action Taken**

**9. Information Items:**

**A. Board Member Announcements:**

- Vice President Michael Lemmon informed the board regarding the Education Foundation online auction that will be held from April 17 to April 30, 2016.
- President Bill Strock informed the board that Old Chicago Pizza will be opening soon and will be having a charitable event where the proceeds will go to a local charity.

**B. Cedar Hill Business Park Property Owners Association (CHBPPOA) Report:**

No Report at this time.

**C. Director's Report:**

Allison gave a review of some of the events that happened last month:

- IAMC, Allison is now on the Board of Directors and also co-chairs the book club. One of the sessions is called "Get some Help" where companies review issues that they are going through and others in the group shared how or who helped resolve the issue. Attendees were Commercial Real Estate Executives who focused on industrial, Economic Developers and service providers, Cedar Hill also sponsors the Texas dinner.
- IEDC has been in existence for 90 years and is recognizing this year as the Year of the Economic Developer. The second week in May will be celebrated as the week of the Economic Developer. As part of the celebration, the EDC will be requesting City Council to pass a resolution to help recognize the Year of the Economic Developer and the International Economic Development Council's anniversary.
- IEDC Federal Forum was held and after the forum some of the IEDC members were able to present the Federal Agenda. Research information from the research partners helped inform the public policy committee.

**D. Business Retention Manager's Report:**

- Erica reviewed her monthly report.

**E. Marketing Manager's Report:**

- Andy reviewed his monthly report.

**F. Executive Assistant Report:**


- Louis thanked the EDC Board members who attended the Boards and Commission appreciation dinner that was a success.
- Louis will be using Outlook to send a calendar invitation to have the events put on the schedule of the board members that use Outlook.
- President Bill Strock signed the regular meeting minutes from Monday, February 1, 2016 and Monday, March 7, 2016 and Executive Session from Monday, April 11, 2016.

**G. Next Board Meeting:**

- President Bill Strock stated that the next EDC Board meeting will be on Monday, May 2, 2016.

**10. Adjourn:**

President Bill Strock entertained a motion for adjournment. Earl Wooten III made a motion to adjourn, seconded by Johnny Wallace with unanimous approval. The board meeting adjourned at 7:27p.m.



President, William (Bill) Strock

ATTEST:



Louis Castillo, EDC Executive Assistant