

**MINUTES
BOARD OF DIRECTORS
CEDAR HILL ECONOMIC DEVELOPMENT CORPORATION
REGULAR MEETING, DECEMBER 5, 2016**

The Board of Directors of the Cedar Hill Economic Development Corporation met at 6:00 p.m. on Monday, December 5, 2016 in the City of Cedar Hill Government Center, Executive Conference Room, 4th Floor, 285 Uptown Blvd, Bldg. 100, Cedar Hill, Texas 75104.

Directors Present: President Bill Strock, Vice President Michael Lemmon, Duane Dankesreiter, Jeff Powers, Jan Blake and Shawn Quildon.

Directors Unable to be Present: Johnny Wallace, Andrew LeGrand and Lee R. Taylor

Staff Present: Director Allison Thompson, Business Retention Manager Erica Molett, Marketing Manager Andy Buffington and Tourism Manager Patty Bushart.

Guest for Consideration Items: Cody R. Risinger with Paccheco Koch

1. Call the meeting to order:

President Bill Strock called the meeting to order at 6:00 p.m., declaring it an open meeting, that a quorum was present, and that the meeting was duly posted and the open carry or display of handguns in this meeting is not allowed.

2. Pledge of Allegiance: United States and Texas

3. Invocation: President Bill Strock

4. Consent Agenda:

Items listed under the Consent Agenda are considered routine and are generally enacted in one motion.

A. Consider approving the November 7, 2016 regular meeting minutes.

President Bill Strock entertained a motion regarding the November 7, 2016 Regular Meeting minutes.

Motion: Michael Lemmon made a motion to approve the regular November 7, 2016 regular meeting minutes and was seconded by Shawn Quildon and passed unanimously.

B. Consider approving the October 2016 Financial Reports.

Allison gave a review and answered question from the EDC Board regarding the financial reports.

President Bill Strock entertained a motion regarding the October 2016 Financial Reports.

Motion: Shawn Quildon made a motion to approve the October 2016 financial reports and was seconded by Duane Dankesreiter and passed unanimously.

5. Citizens Forum: None Present

6. **Presentation Item:**

Patty Bushart, Tourism Manager gave a Tourism update presentation.

7. **Consideration Items:**

A. Drainage Easement

B. Water Easement

Allison Thompson of the EDC and Cody R. Risinger of Paccheco Koch gave an overview and answered questions regarding the Fairfield plans to the EDC Board to consider the 15 foot drainage and 20 foot water easement on Lot 3R-B1, Block A Cedar Hill Town Center (INST. 20110010314) owned by the Cedar Hill Economic Development Corporation.

President Bill Strock entertained a motion regarding the Drainage and Water Easements.

Motion: Vice President Michael Lemmon made a motion for the EDC Board to approve the Drainage and Water Easements considered by the EDC Board and having President Strock sign both the Drainage and Water Easement agreements the motion was seconded by Shawn Quildon and passed unanimously.

8. **Executive Session:** EDC Board convened into Executive Session at 6:50p.m.

9. **Reconvene in Open Session at 7:35 P.M. and consider action to be taken from Executive Session: No Action Taken**

10. **Information Items:**

A. Board Member Announcements: None

B. Cedar Hill Business Park Property Owners Association (CHBPPOA) Report:

The CHBPPOA is now being led by the park owners instead of the EDC.

Allison gave a review of the CHBPPOA of December 1, 2016 quarterly meeting where the following items were discussed:

- Parking lot at Siddons Martin received a variance from the City but has not applied for a variance from the Business Park is an ongoing discussion.
- TXDOT is not in compliance with their storage area.
- HITS received a temporary variance from the CHBPPOA, but have not received a variance from the City.
- Rail track improvements discussed. The switch ties will be replaced with steel ties.

C. Director's Report:

- Allison informed the EDC Board that Centralized Production will be going to P & Z agenda tomorrow night and is scheduled to close on the property the first week of January 2017.

D. Business Retention Manager's Report:

- Erica reviewed her monthly report.

E. Marketing Manager's Report:

- Andy reviewed his monthly report.

F. Executive Assistant Report:

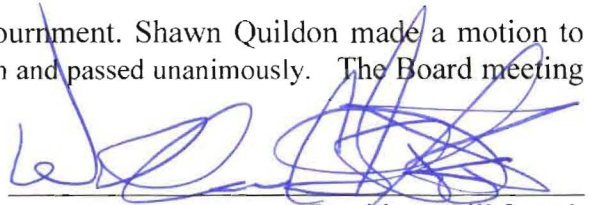
- Louis is out of the office and will contact President Strock for signatures on documents.

G. Next Board Meeting:

- *President Bill Strock announced that the next EDC Board meeting will be on Monday, January 9, 2017.*

11. Adjourn:

President Bill Strock entertained a motion for adjournment. Shawn Quildon made a motion to adjourn, seconded by Vice President Michael Lemmon and passed unanimously. The Board meeting adjourned at 8:06 p.m.



President, Bill Strock

ATTEST:



Louis Castillo, EDC Executive Assistant