

**MINUTES
BOARD OF DIRECTORS
CEDAR HILL ECONOMIC DEVELOPMENT CORPORATION
REGULAR MEETING, MARCH 7, 2016**

The Board of Directors of the Cedar Hill Economic Development Corporation met at 6:00 p.m. on Monday, March 7, 2016 in the City of Cedar Hill Government Center, Administrative Conference Room, 4th Floor, 285 Uptown Blvd, Bldg. 100, Cedar Hill, Texas 75104.

Directors Present: President Bill Strock, Vice President Michael Lemmon, Johnny Wallace, Earl Wooten III, Duane Dankesreiter, Amanda Skinner, Jan Blake and Shawn Quildon

Directors Unable to be Present:

EDC Staff Present: Director Allison Thompson, Marketing Manager Andy Buffington and Business Retention Manager Erica Molett

1. Call the meeting to order:

President Bill Strock called the meeting to order at 6:00 p.m., declaring it an open meeting, that a quorum was present, and that the meeting was duly posted and the open carry or display of handguns in this meeting is not allowed.

2. Pledge of Allegiance: United States and Texas

3. Invocation: Earl Wooten III

4. Consent Agenda:

Items listed under the Consent Agenda are considered routine and are generally enacted in one motion.

A. Consider approving the February 1, 2016 regular meeting minutes.

President Bill Strock entertained a motion to approve the Consent Agenda.

MOTION: Vice President Michael Lemmon made a motion to approve the Consent Agenda; the motion was seconded by Earl Wooten III, and passed unanimously.

5. Citizens Forum: None Present

6. Discussion and Consideration Items:

A. Alan Dickerson, Finance Director considered the monthly EDC financial report for February 2016 and answer questions from the EDC Board and Staff.

President Bill Strock entertained a motion to accept the financial report considered by Alan Dickerson, Finance Director

MOTION: Vice President Michael Lemmon made a motion to accept the financial report considered by Alan Dickerson, Finance Director : the motion was seconded by Earl Wooten III, and passed unanimously.

7. **Executive Session:** EDC Board convened into Executive Session at 6:23 p.m.
8. **Reconvene in Open Session at 6:33 and consider action to be taken from Executive Session: No Action Taken**
9. **Information Items:**
 - A. **Board Member Announcements:**
 - Amanda Skinner informed the EDC Board that Best Southwest will be hosting the Regional Economic Development (RED) Summit & Showcase, it will be held on Thursday, March 24, 2016 at the Hilton Garden Inn in Duncanville. It will start at 10:00a.m. with a panel discussion “Development in the Southern Sector” and the RED Showcase Luncheon will begin at 11:30a.m.
 - B. **Cedar Hill Business Park Property Owners Association (CHBPPOA) Report:**
 - Earl Wooten gave an overview of the CHBPPOA quarterly meeting that was held on Thursday, March 3, 2016 at 11:30a.m. to 1:00p.m. at PepWear. The items discussed were:
 - Review of finances for the CHBPPOA
 - Track maintenance, NARSTCO will take care of the shoulder repairs on the track that is maintained by the Business Park when they do the repairs to the section that they maintain.
 - The high utility bill is a concern; the sprinkler system is off at this time and will be reviewed to see what repairs need to be done.
 - C. **Director’s Report:**
 - Patty Bushart, Tourism Manager is advertising in a publication called “Authentic Texas” it covers all regions of Texas. Patty will come to the next EDC meeting to give a tourism update.
 - Allison reviewed the Construction Activity report that Louis updates at the end of the year to show the activity done by the permit department located on the second floor.
 - Allison and Erica were able to tour the 20,000 square foot addition to PepWear, everyone is happy with the work done by Nationwide Construction and the City of Cedar Hill to get this project done.
 - City Council had a workshop to review the City Center Plan.
 - Allison attended TEDC, which had its winter conference where Team Texas also meet to discuss upcoming programs for the year, as well as board meeting and future events. Erica will take the lead regarding our ROI event.
 - DCEOPower Brokers event; Michael Lemmon attended had a great turnout and was able to invite some attendees that are golfers to come to Cedar Hill.
 - Allison attended the CorNet Global Leadership Forum in Atlanta, GA for incoming chapter leaders from around the Nation and World and was able to interact with staff to learn about programs and services available.

- IAMC is this weekend; EDC hosts the leadership portion and is co-hosting the Texas dinner.

D. Business Retention Manager's Report:

- Erica reviewed her monthly report.

E. Marketing Manager's Report:

- Andy reviewed his monthly report.

F. Executive Assistant Report:

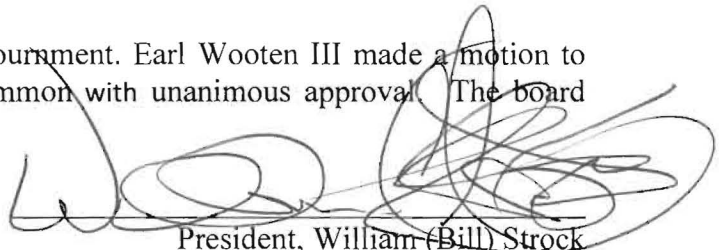
- Louis was out of the office.

G. Next Board Meeting:

- President Bill Strock stated that the next EDC Board meeting will be on Monday, April 11, 2016

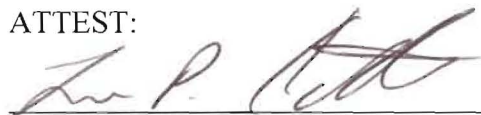
10. Adjourn:

President Bill Strock entertained a motion for adjournment. Earl Wooten III made a motion to adjourn, seconded by Vice President Michael Lemmon with unanimous approval. The board meeting adjourned at 7:10p.m.



President, William (Bill) Strock

ATTEST:



Louis Castillo, EDC Executive Assistant