



Consent Agenda Item 20-0017

Consider approving the August 3, 2020, regular meeting minutes.

The Board of Directors of the Cedar Hill Economic Development Corporation held a virtual meeting by Zoom.

1. **Call the meeting to order:** President Michael Lemmon called the meeting to order at 6:02 p.m., the agenda being posted with dial-in numbers for public access.
2. **Roll Call Attendance:** President Michael Lemmon requested that EDC Secretary, Louis Castillo, call the roll for attendance. The following Board Members were present: President Michael Lemmon, Vice President Shawn Quidon, Duane Dankesreiter, Jan Blake, Angela Berry-Roberson, Jeff Powers, Randall Chase, Johnny Wallace, James Mauldin, and Andrew LeGrand.
3. **Staff Present:** EDC Director Kim Buttram, Business Marketing and Research Manager Andy Buffington, Economic Development Specialist Louis Castillo.
4. **Pledge of Allegiance:** The United States and Texas
5. **Invocation:** Michael Lemmon
6. **Introduction of New Board Member:** Angela Berry-Roberson
7. **Citizens Forum:** No Requests submitted for public comments.
8. **Consent Agenda:** Items listed under the Consent Agenda are considered routine and are generally enacted in one motion. Any board member may remove any item from the Consent Agenda for separate discussion and consideration.

A. Consider July 6, 2020, regular meeting minutes.

B. Consider the June 2020, Financial Report.

Duane Dankesreiter requested to pull the June 2020, Financial Report for review. Duane inquired about the Sales Tax projection for the rest of the fiscal year to update Angela Berry-Roberson.

Kim Buttram gave an update to the EDC Board.

President Michael Lemmon entertained a motion regarding the Consent Agenda. Motion: Vice President Shawn Quildon made the motion to approve the Consent Agenda; the motion was seconded by Duane Dankesreiter.

The vote was conducted by roll call vote through EDC Secretary, Louis Castillo, whereas the following members submitted a 'YES' vote: President Michael Lemmon, Vice President Shawn Quildon, Duane Dankesreiter, James Mauldin. Board Member Jan Blake was not present at this time.

- 9. Executive Session:** EDC Board convened into Executive Session at 6:25 p.m.
Roll Call Attendance: President Michael Lemmon requested that the EDC Secretary, Louis Castillo call the roll for attendance. The following Board Members were present: President Michael Lemmon, Vice President Shawn Quildon, Duane Dankesreiter, Johnny Wallace, James Mauldin, Jan Blake, Jeff Powers, Randall Chase, Andrew LeGrand, and Angela Berry-Roberson.
- 10. Reconvene into Open Session at 7:45 p.m.:** No action taken.
- 11. Cedar Hill Strong Grant/Loan Program Update:** Director Kim Buttram gave an overview of the Cedar Hill Strong Program; 76 business have proceeded to the finalist round for the Cedar Hill Grant/Loan Program. Regarding the Dallas County Cares Act Program, applications from Cedar Hill are higher in the second round of applications taken. The businesses can receive funds from only one of these programs, not both.
- 12. Economic Development Staff Report:** Director Kim Buttram introduced Russell Read to give an update on the Convention/Hotel project that is being developed in Hillside Village.

Director Kim Buttram Informed the board regarding a calendar that will have EDC events with links. Next Kim mentioned that we are entering into a market analysis discovery phase with Community Development Strategies, conducting interviews with city leadership and local businesses. Interviews will begin on Monday, August 17, 2020, and staff will contact EDC Board members to secure a preference of meeting virtually or in person with social distancing in practice.

Confirmed, flowers were sent on behalf of the CHEDC to the funeral of Lynn Hill who was the previous City Secretary for the City of Cedar Hill.

Cedar Hill Chamber Monthly Report: Randall Chase gave an update on the following:

- Chamber working on the strategic plan and have the selection down to two candidates.
- The Chamber is facilitating a virtual meeting series called Bold Convos, which will entail conversations with minority owned business owners and the challenges they face and how they overcome them.
- The Chamber will begin facility upgrades with repairs to the roof.
- The topics are hyperlinked to the information regarding each topic.

13. Cedar Hill Business Park Monthly Report. Vice President Shawn Quildon stated the Cedar Hill Business Park Property Owners Association will meet in September.

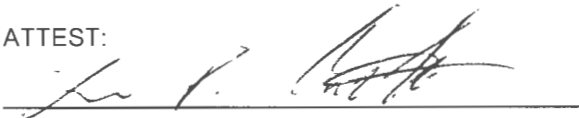
14. Next Board Meeting: President Michael Lemmon announced that the next EDC Board meeting will be held on Monday, September 14, 2020.

15. Adjourn: President Michael Lemmon entertained a motion for adjournment. James Mauldin made a motion to adjourn, seconded by Duane Dankesreiter. The vote was conducted by roll call through EDC Secretary Louis Castillo. The following members voted 'YES' to adjourn: President Michael Lemmon, Vice President Shawn Quildon, Duane Dankesreiter, and James Mauldin. Board Member Jan Blake was not present currently.



President, Michael Lemmon

ATTEST:



Louis P. Castillo
Board Secretary