

**MINUTES
BOARD OF DIRECTORS
CEDAR HILL ECONOMIC DEVELOPMENT CORPORATION
REGULAR MEETING, DECEMBER 4, 2017**

The Board of Directors of the Cedar Hill Economic Development Corporation met at 6:00 p.m. on Monday, December 4, 2017 in the City of Cedar Hill Government Center, Executive Conference Room, 4th Floor, 285 Uptown Blvd, Bldg. 100, Cedar Hill, Texas 75104.

Directors Present: President Michael Lemmon, Vice President Shawn Quildon, Duane Dankesreiter, Andrew LeGrand, Randall Chase, William “Bill” Strock, James Mauldin, Lee R Taylor, and Jan Blake.

Directors Unable to be Present:

Staff Present: Director Allison Thompson, Marketing Manager Andy Buffington and Executive Assistant Louis Castillo

1. Call the meeting to order:

President Michael Lemmon called the meeting to order at 6:00 p.m., declaring it an open meeting, a quorum was present, the meeting was duly posted, and the open carry or display of handguns in this meeting is not allowed.

2. Pledge of Allegiance: United States and Texas

3. Invocation: Shawn Quildon

4. Consent Agenda:

Items listed under the Consent Agenda are considered routine and are generally enacted in one motion.

A. Consider the November 13, 2017 regular meeting minutes.

B. Consider the October 2017 Financials.

President Michael Lemmon entertained a motion regarding the Consent Agenda.

Motion: Shawn Quildon made the motion to approve the Consent Agenda and was seconded by William “Bill” Strock and passed unanimously.

5. Citizens Forum: None Present

6. Presentation Item: Review of the Incentive Guidelines

Allison Thompson addressed the EDC Board and gave an overview of the EDC incentive guidelines then answered questions.

7. Executive Session: EDC Board convened into Executive Session at 6:30 p.m.

8. Reconvene to Open Session at 7:20 p.m. No Action Taken.

9. **Information Items:**

A. Board Member Announcements:

- None.

B. Cedar Hill Business Park Property Owners Association (CHBPPOA) Report:

- The next CHBPPOA meeting is going to be on December 7, 2017.

C. Director's Report:

- Allison Thompson provided an update on department activities for business attraction and staff development.

D. Marketing Manager's Report:

- Andy Buffington reviewed the December 2017 Marketing Report.

E. Executive Assistant Report:

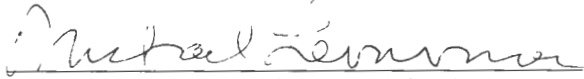
- Louis Castillo reviewed the upcoming ribbon cutting ceremonies and community events.
- President Michael Lemmon signed the EDC minutes for November 13, 2017 and the certified agenda from Executive Session for December 4, 2017

F. Next Board Meeting:

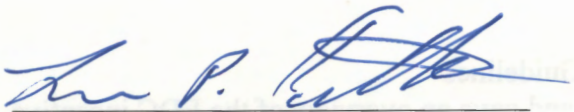
- *President Michael Lemmon announced that the next scheduled EDC Board meeting is Monday, January 8, 2017.*

10. **Adjourn:**

President Michael Lemmon entertained a motion for adjournment. Shawn Quildon made a motion to adjourn, seconded by Duane Dankesreiter, and passed unanimously. The Board meeting adjourned at 7:47 p.m.


President, Michael Lemmon

ATTEST:


Louis Castillo, EDC Executive Assistant