

MINUTES
CEDAR HILL ECONOMIC DEVELOPMENT
CORPORATION BOARD MEETING
FEBRUARY 1, 2021

The Economic Development Corporation of the City of Cedar Hill, Texas conducted a meeting on Monday, February 1, 2021, at 6:00 p.m., by video conference.

1. Call the meeting to order.

President Michael Lemmon called the meeting to order at 5:59 p.m., the agenda being posted with dial-in numbers for public access. Roll call attendance was conducted by President Michael Lemmon, and the following Board Members were present: President Michael Lemmon, Vice-President Shawn Quildon, Duane Dankesreiter, Jeff Powers, Randall Chase, Angela Berry-Roberson, Andrew LeGrand, Jan Blake, and James Mauldin. Board Member that did not reply to roll call: Johnny, Wallace.

Staff Present: EDC Director Kim Buttram, Assistant Director Andy Buffington, Economic Development Specialist Louis Castillo.

2. Pledge of Allegiance.

The United States and Texas.

3. Invocation.

Board Member, Jan Blake.

4. Public Comment/Citizens Forum.

No requests submitted for public comments.

5. Presentation:

Strategic Planning Process:

EDC Director Kim Buttram reviewed the presentation that Anthem originally submitted to the selection committee during the interview process which included the following: Anthem's mission statement, core values, calendar of events, and the process of 6 to 8 months which is set to be finalized by the start of the fiscal year 2022. Next, Kim shared the presentation regarding the Phase 1 Stakeholder Engagement Presentation, the first step being the appointment of an Executive Steering Committee. This committee will consist of Councilman Alan Sims, Councilman Daniel Hayden, EDC Board Member Angela Berry-Roberson, and Andrew Legrand. The committee is in the process of gathering a list of stakeholders to participate in an upcoming workshop. Kim then answered questions from the EDC Board.

6. Consent Agenda:

Items listed under the Consent Agenda are considered routine and are generally enacted in one motion. Any board member may remove an item from the Consent Agenda for Separate discussion and consideration.

- a. Consider approving January 19, 2021, Regular Meeting Minutes.
- b. Consider approving the December 2020 Financials.

President Michael Lemmon entertained a motion regarding the Consent Agenda. Motion: Vice-President Shawn Quildon made the motion to approve the Consent Agenda; the motion was seconded by Duane Dankesreiter. The vote was conducted by roll call vote through EDC President Michael Lemmon, whereas the following members submitted a 'YES' vote: President Michael Lemmon, Vice-President Shawn Quildon, Duane Dankesreiter, Jan Blake, and James Mauldin; the motion passed.

7. Staff Report

Louis Castillo informed the EDC Board of the following:

- a. The EDC has secured a virtual table at the Dallas Regional Chamber Annual Meeting that will be held on Thursday, March 4, 2021. A networking VIP Experience will take place from 11:15 a.m. -12:00 p.m. and the Main Event from 12:00 to 1:00 p.m.
- b. The EDC has signed up with TEDC for a webinar, The New Reality of Economic Development, that will be on Wednesday, April 7, 2021, from 10:30 a.m. to 12:00 p.m. Any board member can attend.
- c. Louis also informed the EDC Board the Cedar Hill EDC received the Economic Excellence Recognition Program for 2020 from TEDC.

Andy Buffington informed the EDC Board regarding the following:

- a. The Ignite Conference is scheduled for Friday, February 19, 2021. Randall Chase gave more details regarding the event.
- b. The city recently recognized the annual City of Cedar Hill awards for various categories, one which was for Project of the Year. Andy Buffington displayed and reviewed a portion of the submission of the entry which he prepared on behalf of the team. The EDC won in this category for the Cedar Hill Strong Project Program in which the EDC partnered with the Chamber of Commerce and the business community. It was an honor to be recognized by our peers.

Kim Buttram informed the EDC Board of the following:

- a. The Best Southwest will be hosting virtually the Regional Economic Development Summit (RED Summit) on March 25, 2021, from 9:30 a.m. to 11:00 a.m.
- b. Louis Castillo's position has been upgraded to include components of research and business retention as part of his new duties. Additionally, the EDC will be looking to fill a fourth position which remains open within the department.

8. Chamber Report

Randall Chase informed the EDC Board regarding the State of the Chamber event on Tuesday, March 23, 2021. Randall also gave an overview of the February 2021 events and monthly progress report.

9. Executive Session:

EDC Board convened into Executive Session at 6:46 p.m.

10. Reconvene into Open Session at 8:05 p.m.:

Roll Call Attendance was conducted by President Michael Lemmon and the following Board Members were present: President Michael Lemmon, Vice President Shawn Quildon, Duane Dankesreiter, James Mauldin, Andrew LeGrand, Jeff Powers, Randall Chase, and Angela Berry-Roberson. Board Members that did not reply to the Roll Call: Johnny Wallace, and Jan Blake.

Consider action to be taken from Executive Session:

President Michael Lemmon entertained a motion regarding any item on Executive Session. Vice-President Shawn Quildon made the following motion regarding Project Remedy: The EDC Board to approve to authorize staff to negotiate an incentive for \$750,000 to include all terms and conditions discussed with staff in closed session. The motion was seconded by James Mauldin. The vote was conducted by roll call through EDC President Michael Lemmon, whereas the following members submitted a "Yes" vote: President Michael Lemmon, Vice-President Shawn Quildon, Duane Dankesreiter, and James Mauldin, the following Board Member did not reply to the vote: Jan Blake. Motion passed.

11, Board Comments:

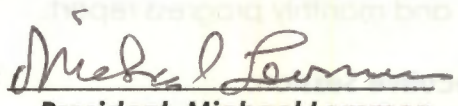
Kim Buttram polled the EDC Board to see if any of the Board Members had a preference to meet virtually or in person. The following voted to meet virtually: President Michael Lemmon, Vice President Shawn Quildon, Duane Dankesreiter, Angela Berry-Roberson, and Andrew LeGrand. The following Board Members said they would consider either in person or virtual if masks and social distancing are followed: James Mauldin, Randall Chase, and Jeff Powers.

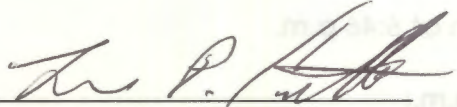
12. Adjourn:

President Michael Lemmon announced that the next EDC Board meeting will be held on Monday, March 1, 2021.

President Michael Lemmon entertained a motion for adjournment. James Mauldin made the motion to adjourn, seconded by Jan Blake. The vote was conducted by roll call through EDC President Michael Lemmon. The following members voted "YES" to adjourn: President Michael Lemmon, Vice-President Shawn Quildon, and

Duane Dankesreiter. The Following Board Members did not reply to the vote: James Mauldin and Jan Blake. The meeting adjourned at 8:05 p.m.

Approved: 
President, Michael Lemmon

Attest: 
Louis Castillo, Board Secretary