

**MINUTES  
BOARD OF DIRECTORS  
CEDAR HILL ECONOMIC DEVELOPMENT CORPORATION  
REGULAR MEETING, JANUARY 8, 2018**

The Board of Directors of the Cedar Hill Economic Development Corporation met at 6:00 p.m. on Monday, January 8, 2018 in the City of Cedar Hill Government Center, Executive Conference Room, 4<sup>th</sup> Floor, 285 Uptown Blvd, Bldg. 100, Cedar Hill, Texas 75104.

**Directors Present:** President Michael Lemmon, Vice President Shawn Quildon, Duane Dankesreiter, Andrew LeGrand, Randall Chase, William “Bill” Strock, Lee R Taylor, Johnny Wallace, and Jan Blake.

**Directors Unable to be Present:** Jeff Powers and James Mauldin

**Staff Present:** Director Allison Thompson, Marketing and Research Manager Andy Buffington and Executive Assistant and Special Projects Coordinator Louis Castillo

1. **Call the meeting to order:**  
President Michael Lemmon called the meeting to order at 6:02 p.m., declaring it an open meeting, a quorum was present, the meeting was duly posted, and the open carry or display of handguns in this meeting is not allowed.
2. **Pledge of Allegiance:** United States and Texas
3. **Invocation:** William “Bill” Strock
4. **Consent Agenda:**  
*Items listed under the Consent Agenda are considered routine and are generally enacted in one motion.*  
A. Consider the December 4, 2017 regular meeting minutes.  
B. Consider the November 2017 Financials.  
**President Michael Lemmon entertained a motion regarding the Consent Agenda.**  
**Motion:** Shawn Quildon made the motion to approve the Consent Agenda and was seconded by Johnny Wallace and passed unanimously.
5. **Citizens Forum: None Present**
6. **Presentation Item:** Cedar Hill Business Park History  
Louis Castillo gave a presentation regarding the history of the Cedar Hill Business Park.
7. **Executive Session:** EDC Board convened into Executive Session at 6:16 p.m.
8. **Reconvene to Open Session at 7:16 p.m. and consider action to be taken from Executive Session:** President Michael Lemmon entertained motion on any items from executive session.

**Motion:** Shawn Quildon made the following motion regarding **Project Smile:**

EDC approve an infrastructure incentive of \$175,000.00 with submission of receipts to meet \$175,000.00 it was seconded by Duane Dankesreiter and passed unanimously.

**9. Information Items:**

**A. Board Member Announcements:**

- Randall Chase informed the EDC Board that the City of Cedar Hill is now a Diamond Member of the Chamber.

**B. Cedar Hill Business Park Property Owners Association (CHBPPOA) Report:**

- Lee Taylor gave an overview of the December 7, 2017 CHBPPOA meeting.

**C. Director's Report:**

- Allison Thompson provided an update on department activities including business attraction and staff development.

**D. Marketing Manager's Report:**

- Andy Buffington reviewed the January 2018 Marketing Report.

**E. Executive Assistant Report:**


- Louis Castillo reviewed the upcoming ribbon cutting ceremonies and community events.
- President Michael Lemmon signed the EDC minutes for December 4, 2017 and the certified agenda from Executive Session for January 8, 2018

**F. Next Board Meeting:**

- *President Michael Lemmon announced that the next scheduled EDC Board meeting is Monday, February 5, 2018.*

**10. Adjourn:**

President Michael Lemmon entertained a motion for adjournment. William "Bill" Strock made a motion to adjourn, seconded by Johnny Wallace, and passed unanimously. The Board meeting adjourned at 7:30 p.m.

  
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President, Michael Lemmon

ATTEST:

  
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Louis Castillo, EDC Executive Assistant