

**MINUTES
BOARD OF DIRECTORS
CEDAR HILL ECONOMIC DEVELOPMENT CORPORATION
REGULAR MEETING, JUNE 1, 2020**

The Board of Directors of the Cedar Hill Economic Development Corporation held a meeting by telephone conference at 6:00 p.m. on Monday, June 1, 2020, in the City of Cedar Hill Government Center.

1. **Call the meeting to order:** President Michael Lemmon called the meeting to order at 6:01 p.m., the agenda being posted with dial-in numbers for public access.
2. **Roll Call Attendance:** President Michael Lemmon requested that EDC Secretary, Louis Castillo, call the roll for attendance. The following Board Members were present: President Michael Lemmon, Vice President Shawn Quildon, Duane Dankesreiter, James Mauldin, Jan Blake, Jeff Powers, Randall Chase, Johnny Wallace, and Andrew LeGrand.

Staff Present: EDC Director Kim Buttram, Business Marketing and Research Manager Andy Buffington, Economic Development Specialist Louis Castillo.
3. **Pledge of Allegiance:** The United States and Texas
4. **Invocation:** Johnny Wallace
5. **Citizens Forum: No requests submitted for public comments.**
6. **Consent Agenda:** *Items listed under the Consent Agenda are considered routine and are generally enacted in one motion. Any board member may remove any item from the Consent Agenda for separate discussion and consideration.*
 - A. Consider May 4, 2020, Regular meeting minutes.
 - B. Consider the April 2020 Financial Report.
President Michael Lemmon entertained a motion regarding the Consent Agenda.
Motion: James Mauldin made the motion to approve the Consent Agenda and then seconded by Vice President Shawn Quildon. The vote was conducted by roll call vote through EDC Secretary, Louis Castillo: where the following members submitted a 'YES' vote: President Michael Lemmon, Vice President Shawn Quildon, Duane Dankesreiter, Johnny Wallace, and James Mauldin.
7. **Executive Session:** EDC Board convened into Executive Session at 6:15 p.m.
8. **Reconvene into Open Session at 7:30 p.m.:** President Michael Lemmon requested EDC Secretary, Louis Castillo to call roll for attendance. The following Board Members declared present: President Michael Lemmon, Vice President Shawn Quildon, Duane Dankesreiter, Johnny Wallace, James Mauldin, Jan Blake, Andrew LeGrand, Jeff Powers, and Randall Chase.

Consider action to be taken from Executive Session: *President Michael Lemmon entertained a motion regarding any item on Executive Session.*

Motion 1: Vice President Shawn Quildon made the following motion regarding **Project Tool Box:** The EDC Board to authorize an incentive for an expansion project for reimbursement not to exceed \$40,000 also to include a job incentive of \$1,000 per new local hired individual, not to exceed \$10,000, the motion was seconded by Duane Dankesreiter. The vote was conducted by roll call through EDC Secretary, Louis Castillo, whereas the following members submitted a 'YES' vote: President Michael Lemmon, Vice President Shawn Quildon, Duane Dankesreiter, Johnny Wallace, and James Mauldin.

Motion 2: Vice President Shawn Quildon made the following motion regarding **Project Strong:** EDC Board to approve funding for Project Strong up to \$550,000 to be for disbursement as coordinated by the EDC selection committee under the direction of the EDC Director. the motion was seconded by Duane Dankesreiter. The vote was conducted by roll call through EDC Secretary, Louis Castillo, whereas the following members submitted a 'YES' vote: President Michael Lemmon, Vice President Shawn Quildon, Duane Dankesreiter, Johnny Wallace, and James Mauldin.

9. A. Board Member Announcements:

- Randall Chase made the following announcements regarding Chamber events:
 - The Chamber of Commerce will host a virtual lunch on Tuesday, June 2, 2016, from 12 p.m.-1 p.m. the topic: Things that are going on in the Chamber.
 - Ribbon Cutting will be held on Friday, June 19, 2020, for Snap Clean Carwash.
 - Competitive Edge will be held on Tuesday, June 16, 2020, from 12 p.m. to 1 p.m.

B. Cedar Hill Business Park Property Owners Association (CHBPPOA) Report:

No Update was given at this time.

C. Director's Report:

- Kim Buttram updated the EDC Board on the following:
 - The Chamber agreement has been fully executed.
 - Saviana Wineries CUP was approved by Planning and Zoning and City Council.
 - Expansion is in progress is Woodmont Cabinetry.
 - Closures made by corporate office- Pier 1.
 - We are starting the process of doing a comprehensive Market Study of all of our industry sectors.

D. Marketing and Research Manager's Report:

- Andy Buffington informed the Board of the following:

- Cedar Hill Strong yard signs for local businesses are being distributed.
- D CEO magazine ads for Welcome Back have been placed.
- Cedar Hill ad is on the cover of Red News June 2020 issue.
- ULI magazine ad has been placed.
- IAMC is scheduled tentatively for September 12-16, 2020.
- Central States will be having their 20-year Anniversary on Tuesday, July 7, 2020, from 1:30pm to 3:00pm.
- Tourism Manager, Patty Bushart has retired from the City of Cedar Hill.

E. Economic Development Specialist's Report:

- Louis Castillo informed the EDC Board to save the date for Tuesday, September 15, 2020, for the 49th Northern Texas Commission Luncheon.
- The City Secretary is accepting applications for reappointment for the EDC Board, the deadline to apply is Friday, June 12, 2020, and can be filled out online.
- EDC Secretary Louis Castillo requests President Michael Lemmon to sign the approved minutes for April 6, 2020, Open and Closed Session meeting minutes, and the certified agenda for the Executive Session followed at the May 4, 2020, meeting.

F. Next Board Meeting:

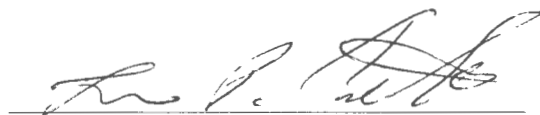
- *President Michael Lemmon announced that the next EDC Board meeting will be held on Monday, July 6, 2020.*

10. **Adjourn:** President Michael Lemmon entertained a motion for adjournment. Vice President Shawn Quildon made a motion to adjourn, then seconded by Duane Dankesreiter. The vote was conducted by roll call through EDC Secretary Louis Castillo. The following members voted 'YES' to adjourn: President Michael Lemmon, Vice President Shawn Quildon, Duane Dankesreiter, James Mauldin, Johnny Wallace, Jan Blake, Jeff Powers, Andrew LeGrand, and Randall Chase. The EDC Board meeting adjourned at 7:57 p.m.



President, Michael Lemmon

ATTEST:



Louis P. Castillo
Board Secretary