

**MINUTES  
BOARD OF DIRECTORS  
CEDAR HILL ECONOMIC DEVELOPMENT CORPORATION  
REGULAR MEETING, MARCH 2, 2020**

The Board of Directors of the Cedar Hill Economic Development Corporation met at 6:00 p.m. on Monday, March 2, 2020, in the City of Cedar Hill Government Center, EDC Conference room, 4<sup>th</sup> Floor, 285 Uptown Blvd, Bldg. 100, Cedar Hill, Texas 75104.

**Directors Present:** President Michael Lemmon, Vice President Shawn Quildon, Andrew Legrand, James Mauldin, Duane Dankesreiter, Johnny Wallace, Jan Blake, and Randall Chase

**Directors Unable to be Present:** Jeff Powers

**Staff Present:** City Manager Greg Porter, Business Marketing and Research Manager Andy Buffington, and Economic Development Specialist Louis Castillo.

**1. Call the meeting to order:**

President Michael Lemmon called the meeting to order at 6:00 p.m., declaring it an open meeting, that a quorum was present, the meeting was duly posted, and the open carry or display of handguns in this meeting is not allowed.

**2. Pledge of Allegiance:** The United States and Texas

**3. Invocation:** James Mauldin

**4. Introduction:** City Manager Greg Porter introduced Kim Buttram as the new EDC Director for Cedar Hill, Kim gave a brief summary of her accomplishments.

**5. Citizens Forum: None Present**

**6. Consent Agenda:**

*Items listed under the Consent Agenda are considered routine and are generally enacted in one motion.*

- A. Consider February 3, 2020, regular meeting minutes.
- B. Consider the January 2020 Financials.

***President Michael Lemmon entertained a motion regarding the Consent Agenda.***

**Motion:** Vice President Shawn Quildon made the motion to approve the Consent Agenda and was seconded by Duane Dankesreiter and passed unanimously.

**7. Consideration Items:** EDC Board considered a request from API Precision Machining, Inc to get an extension on the incentive contract that was signed on October 26, 2018, that requires construction and completion and issuance of Certificate of Occupancy on or before March 31, 2020. **Motion:** Duane Dankesreiter made the motion to extend the completion and issuance of the Certificate of Occupancy from March 31, 2020, to September 30, 2020. The motion was seconded by Johnny Wallace and passed

unanimously.

8. **Executive Session:** EDC Board convened into Executive Session at 6:28 p.m.
9. **Reconvene in Open Session at 7:26 p.m. and consider action to be taken from Executive Session: No Action was taken.**
10. **A. Board Member Announcements:**
  - Randall Chase made the following announcements regarding Chamber events:
    - Tuesday, March 3, 2020, from 11:00 am to 1:00 pm the Chamber will be hosting a networking luncheon that will be held at Wing Bucket.
    - Friday, March 20, 2020, from 6:00 pm to 9:00 pm the Chamber will be hosting “The Roaring 20’s” CH Chamber Business Awards Gala, which will be held at Blaine Stone Lodge, 5331 Weatherford Road, Midlothian, TX 760065.
    - Thursday, March 26, 2020, will be a member luncheon to hear The State of the Chamber, it will be held at the Alan E. Sims Recreation Center, 310 E. Parkerville Rd, Cedar Hill, TX 75104 from 11:30 am to 1:00 pm.
    - Wednesday, March 18, 2020, the Cedar Hill Chamber will be hosting Leadership Southwest in Cedar Hill, the agenda will follow.
- B. Cedar Hill Business Park Property Owners Association (CHBPPOA) Report:**
  - Louis Castillo made mention that the next meeting will be on March 26, 2020.
- C. City Manager’s Report:**
  - Mr. Porter gave thanks to the EDC Board for the flowers sent for his mothers-in-law’s funeral.
  - Mr. Porter also announced that December 2019 Sales Tax was up 15%
- D. Marketing and Research Manager’s Report:**
  - Andy thanked Mr. Porter for filling in as interim EDC Director during the search for a permanent director.
  - Andy welcomed Kim Buttram as the new Cedar Hill EDC Director who will start on Monday, March 9.
  - Andy polled the EDC Board to see who would need EDC business cards so they can be ordered.
  - Andy informed the EDC Board that he is working on a white paper which will include a report studying suburban office in Cedar Hill, the advantage it brings to the market here, some of the opportunities for lease here. Another white paper will include a part of Arts and Culture related to Historic Downtown of businesses that are doing well in that part of the city.
  - Andy informed the EDC Board regarding the Chamber partnering up with the EDC to host a Job Fair that will occur on Monday, May 4, 2020, and will be also having an EDC Board Meeting that day.

- The Jane apartments will be having there grand opening on March 16, 2020, from 4 pm to 6 pm.

**E. Economic Development Specialist's Report:**

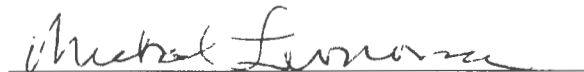
- Louis Castillo reviewed the upcoming community events.
- Louis Castillo had President Michael Lemmon sign the approved minutes for February 3, 2020, and the certified agenda for the Executive Session for March 2, 2020.

**F. Next Board Meeting:**

- *President Michael Lemmon announced that the next EDC Board meeting will be on Monday, April 6, 2020.*

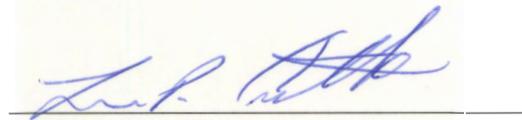
**11. Adjourn:**

President Michael Lemmon entertained a motion for adjournment. Vice President Shawn Quidon made a motion to adjourn, seconded by Duane Dankesreiter and passed unanimously. The EDC Board meeting adjourned at 7:50 p.m.



President, Michael Lemmon

ATTEST:



Louis P. Castillo  
CHEDC Board Secretary