

**MINUTES
BOARD OF DIRECTORS
CEDAR HILL ECONOMIC DEVELOPMENT CORPORATION
REGULAR MEETING, MARCH 4, 2019**

The Board of Directors of the Cedar Hill Economic Development Corporation met at 6:05 p.m. on Monday, March 4, 2019, in the City of Cedar Hill Government Center, Executive Conference room, 4th Floor, 285 Uptown Blvd, Bldg. 100, Cedar Hill, Texas 75104.

Directors Present: President Michael Lemmon, Vice President Shawn Quildon, Duane Dankesreiter, Lee R. Taylor, Jan Blake, Jeff Powers, Johnny Wallace, Randall Chase, and James Mauldin.

Directors Unable to be Present: William “Bill” Strock and Andrew LeGrand

Staff Present: Director Allison Thompson, Business Marketing and Research Manager Andy Buffington, Executive Assistant and Special Projects Louis Castillo.

1. Call the meeting to order:

President Michael Lemmon called the meeting to order at 6:05 p.m., declaring it an open meeting, that a quorum was present, the meeting was duly posted and the open carry or display of handguns in this meeting is not allowed.

2. Pledge of Allegiance: The United States and Texas

3. Invocation: Michael Lemmon

4. Consent Agenda:

Items listed under the Consent Agenda are considered routine and are generally enacted in one motion.

A. Consider February 4, 2019, regular meeting minutes.

B. Consider the January 2019 Financials.

President Michael Lemmon tabled item B the January 2019 financials due to the ones sent were December of 2018 in error, President Michael Lemmon entertained a motion regarding February 4, 2019, regular meeting minutes.

Motion: Vice President Shawn Quildon made the motion to approve the February 4, 2019 regular meeting minutes and was seconded by Duane Dankesreiter and passed unanimously.

5. Citizens Forum: None Present

6. Presentation Items: Public Works Director Tom Johnson presented to the EDC Board the process regarding the Capital Improvement Plan (CIP).

7. Consideration Item:

Consider funding the Downtown Complete Streets and Infrastructure Study presented by Planning Director LaShondra Stringfellow who gave an overview of the history of the planning for Downtown of Cedar Hill and made a request of up to \$300,000 to cover the cost of The Downtown Complete Street and Infrastructure study.

Also, in attendance was Nick Nelson and Eric Wilhite from Pacheco Koch who was chosen to do the downtown study.

President Michael Lemmon entertained a motion regarding funding the Downtown Complete Streets and Infrastructure Study. The following motion was made, **Motion:** Vice President Shawn Quildon made a motion to approve paying up to \$300,000 to cover the cost of the Downtown Complete Streets and Infrastructure Study. The motion was seconded by Johnny Wallace and passed unanimously.

8. Executive Session: EDC Board did convene into Executive Session at 7:10 p.m.

9. Reconvene to Open Session at 7:45 p.m. to consider action to be taken from Executive Session: No Action Taken

10. Information Items:

A. Board Member Announcements:

- Randall Chase informed the EDC Board that the Chamber will be hosting the following events:
 - Taste of Cedar Hill will be held on Saturday, April 13, 2019, and will be held outdoors in Historic Downtown from 3:00 p.m. to 7:00 p.m.
 - Networking Lunch will be held on Tuesday, March 5, 2019, at Tacos Azteca from 11:30 a.m. to 1:00 p.m.
 - Pop up Lunch and Learn will be held on Wednesday, March 6, 2019, the topic will be “To post or not to post, social media etiquette” this will be held at the L. Kim Lewis Auxiliary Service Center from 12:00 p.m. to 1:00 p.m.

B. Cedar Hill Business Park Property Owners Association (CHBPPOA) Report:

- No Report at this time.

C. Director’s Report:

- Allison Thompson provided an update on department activities including business attraction and staff development.

D. Marketing Manager’s Report:

- Andy Buffington reviewed the Search Engine Optimization (SEO) process with the EDC board.

F. Executive Assistant Report:

- Louis Castillo reviewed the upcoming ribbon cutting ceremonies and community events.

- Louis Castillo had President Michael Lemmon sign the approved minutes for February 4, 2019, and for the certified agenda for Executive Session for March 4, 2019.

G. Next Board Meeting:

- *President Michael Lemmon announced that the next EDC Board meeting will be on Monday, April 1, 2019.*

9. Adjourn:

Michael Lemmon entertained a motion for adjournment. Vice President Shawn Quildon made a motion to adjourn, seconded by Duane Dankesreiter and passed unanimously. The EDC Board meeting adjourned at 8:10 p.m.



President, Michael Lemmon

ATTEST:



Louis P. Castillo
Executive Assistant

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Executive Assistant