

**MINUTES  
BOARD OF DIRECTORS  
CEDAR HILL ECONOMIC DEVELOPMENT CORPORATION  
REGULAR MEETING, MAY 4, 2020**

The Board of Directors of the Cedar Hill Economic Development Corporation held a meeting by telephone conference at 6:00 p.m. on Monday, May 4, 2020, in the City of Cedar Hill Government Center.

1. **Call the meeting to order:** President Michael Lemmon called the meeting to order at 6:25 p.m., the agenda being posted with dial-in numbers for public access.
2. **Roll Call Attendance:** President Michael Lemmon requested that EDC Secretary, Louis Castillo, call the roll for attendance. The following Board Members were present: President Michael Lemmon, Vice President Shawn Quildon, Duane Dankesreiter, James Mauldin, Jan Blake, Jeff Powers, Randall Chase, Johnny Wallace, and Andrew LeGrand.
3. **Pledge of Allegiance:** The United States and Texas
4. **Invocation:** Jan Blake
5. **Citizens Forum: No requests submitted for public comments.**
6. **Consent Agenda:** *Items listed under the Consent Agenda are considered routine and are generally enacted in one motion. Any board member may remove any item from the Consent Agenda for separate discussion and consideration.*
  - A. Consider April 6, 2020, Open Session meeting minutes.
  - B. Consider April 6, 2020, Closed Session meeting minutes.
  - C. Consider the March 2020 Financial Report.

**President Michael Lemmon entertained a motion regarding the Consent Agenda.**  
**Motion:** Duane Dankesreiter requested to pull item 'C' for further assessment. After a review of the March 2020 Financial Report, Vice President Shawn Quildon made the motion to approve the Consent Agenda and then seconded by Duane Dankesreiter. The vote was conducted by roll call vote through EDC Secretary, Louis Castillo; where the following members submitted a 'YES' vote: President Michael Lemmon, Vice President Shawn Quildon, Duane Dankesreiter, Johnny Wallace, and James Mauldin.
7. **Executive Session:** EDC Board convened into Executive Session at 7:50 p.m.
8. **Reconvene into Open Session at 9:02 p.m.:** President Michael Lemmon requested EDC Secretary, Louis Castillo to call roll for attendance. The following Board Members declared present: President Michael Lemmon, Vice President Shawn Quildon, Duane Dankesreiter, Johnny Wallace, James Mauldin, Jan Blake, Andrew LeGrand, Jeff Powers, and Randall Chase.

**Consider action to be taken from Executive Session: *President Michael Lemmon entertained a motion regarding any item on Executive Session***, Vice President Shawn Quildon made the following motion regarding **Project Amplify**: The EDC Board to authorize EDC President and Executive Director to execute a loan agreement between the EDC Board and the Cedar Hill Chamber of Commerce in amount of \$100,000.00 based on criteria Project Amplify Task Force presented in Executive Session, and further seconded by Johnny Wallace. The vote was conducted by roll call through EDC Secretary, Louis Castillo, whereas the following members submitted a ‘YES’ vote: President Michael Lemmon, Vice President Shawn Quildon, Duane Dankesreiter, Johnny Wallace, and James Mauldin.

**10. A. Board Member Announcements:**

- Randall Chase made the following announcements regarding Chamber events:
  - The Chamber of Commerce will host the ‘Cedar Hill Strong’ free webinar series from May 4 – 8, each day from 12:00 p.m. to 1:00 p.m. For more information, details available via the Chamber’s website.

**B. Cedar Hill Business Park Property Owners Association (CHBPPOA) Report:**

- Louis Castillo confirmed the next meeting is set to take place June 2020.
  - President Michael Lemmon and Louis Castillo provided insight on the businesses whom they were able to communicate from those still operating.

**C. Director’s Report:**

- Kim updated the EDC Board on the following:
  - Aloft Hotel and Convention Center is on hold for 90 days.
  - Team has made just under 500 calls to Cedar Hill businesses and have received positive feedback of appreciation on the outreach.
  - We have received project and real estate calls from brokers interested in properties ranging from 25 to 300-acre range others have inquired as to what types of business would interest the City of Cedar Hill and the local market.
  - We continue to evaluate programs and work on the proposed budget that will be considered at the next EDC board meeting.

**D. Marketing and Research Manager’s Report:**

- Andy informed the Board of the following events:
  - National Tourism Week is May 3-9, 2020
  - Economic Development Week is May 4-9, 2020
  - SBA Week is May 3-9, 2020 (postponed)
- EDC partnered with Tourism on a video recently to highlight “Things to Look Forward,” which was then played for the EDC Board. The video received great reach on social media, as well as shown during public City of Cedar Hill Council Meeting.
- EDC, Tourism, and the Chamber are producing signs in efforts to lift spirits around town, especially among businesses and residents. We want to blanket the city in

positivity and the goal in this initiative. Alongside the signage, we will be posting content online to social media, to include #shopcedarhill and #welovecedarhill.

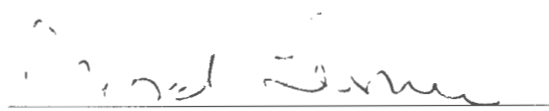
**E. Economic Development Specialist's Report:**

- EDC Secretary Louis Castillo requests President Michael Lemmon to sign the approved minutes for April 6, 2020, Open and Closed Session meeting minutes, and the certified agenda for the Executive Session followed at the May 4, 2020, meeting.

**F. Next Board Meeting:**

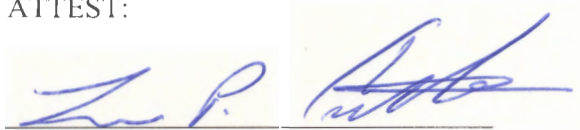
- *President Michael Lemmon announced that the next EDC Board meeting will be held on Monday, June 1, 2020.*

11. **Adjourn:** President Michael Lemmon entertained a motion for adjournment. Vice President Shawn Quildon made a motion to adjourn, then seconded by Johnny Wallace. The vote was conducted by roll call through EDC Secretary Louis Castillo. The following members voted 'YES' to adjourn: President Michael Lemmon, Vice President Shawn Quildon, Duane Dankesreiter, James Mauldin, Johnny Wallace, Jan Blake, Jeff Powers, Andrew LeGrand, and Randall Chase. The EDC Board meeting adjourned at 9:16 p.m.



President, Michael Lemmon

ATTEST:



Louis P. Castillo  
Board Secretary