

**MINUTES
CEDAR HILL ECONOMIC DEVELOPMENT
CORPORATION BOARD MEETING
NOVEMBER 2, 2020**

The Economic Development Corporation of the City of Cedar Hill, Texas conducted a meeting on Monday, November 2, 2020, 6:00 pm, by video conference.

1. Call the meeting to order.

President Michael Lemmon called the meeting to order at 6:04 p.m., the agenda being posted with dial-in numbers for public access. Roll Call Attendance was conducted by President Michael Lemmon, the following Board Members were present: President Michael Lemmon, Vice-President Shawn Quildon, Duane Dankesreiter, Jan Blake, Jeff Powers, Randall Chase, Angela Berry-Roberson, and Andrew LeGrand. Board Members that did not reply to the roll call: Johnny Wallace and James Mauldin.

Staff Present: EDC Director Kim Buttram, Business Marketing and Research Manager Andy Buffington, Economic Development Specialist Louis Castillo.

2. Pledge of Allegiance.

The United States and Texas.

3. Invocation.

Jeff Powers.

4. Public Comment/Citizens Forum.

No Requests submitted for public comments.

5. Presentation:

20-0031 #CedarHillStrong | Economy by Andy Buffington, Marketing and Research Manager. Andy presented Cedar Hill Strong media and played one of the twenty videos that was recorded at the Government Center and the business locations which received funds from the program. Kim also provided information regarding future webinars that will be offered to all local businesses.

6. Consent Agenda:

Items listed under the Consent Agenda are considered routine and are generally enacted in one motion. Any board member may remove any item from the Consent Agenda for Separate discussion and consideration.

20-0032 Consider approving the October 5, 2020, Regular Meeting Minutes.

20-0033 Consider approving the September 2020, Financial Report.

President Michael Lemmon entertained a motion regarding the Consent Agenda. Motion: Vice-President Shawn Quildon made the motion to pull the September 2020, Financial Report to review end of the fiscal year results. President Michael Lemmon reviewed the financials and highlighted that the sales tax received for the year came in at 98% of the amount projected. Kim also highlighted the commitments that have been fulfilled and pending. Vice President Shawn Quildon made the motion to approve the Consent Agenda; the motion was seconded by Duane Dankesreiter. The vote was conducted by roll call vote through EDC President Michael Lemmon, whereas the following members submitted a 'YES' vote: President Michael Lemmon, Vice President Shawn Quildon, Duane Dankesreiter, and Jan Blake. Board Member that did not reply to the vote: James Mauldin, the motion passed.

7. Executive Session:

EDC Board convened into Executive Session at 6:30 p.m.

8. Reconvene into Open Session at 9:26 p.m.:

Consider action to be taken from Executive Session:

President Michael Lemmon entertained a motion regarding any item on Executive Session, Vice-President Shawn Quildon made the following motion regarding Project SPOT: The EDC Board to authorize the EDC Director to execute an agreement on behalf of the EDC for a TIRZ study not to exceed \$24,000.00 for Project SPOT. The motion was seconded by Jan Blake, the vote was conducted by roll call through EDC President Michael Lemmon, whereas the following members submitted a "Yes" vote: President Michael Lemmon, Vice-President Shawn Quildon, Duane Dankesreiter. The following Board member voted "No": Jan Blake. Board member that did not reply to the vote: James Mauldin.

9. Economic Development Reports:


- a. Cedar Hill Business Park Property Owners Association (CHBPPOA):
The next meeting will be held in December 2020.
- b. Chamber of Commerce Report was reviewed by Kim Buttram.
- c. Kim informed the EDC Board that the Strategic Plan RFP is in process and moving forward.
- d. The EDC Board Retreat will be held virtually and will be held on Friday, November 13, 2020, from 12:00 p.m. to 5:00 p.m.

10. Next Board Meeting:

President Michael Lemmon announced that the next EDC Board meeting will be held on Monday, December 7, 2020.

11. Adjourn:

President Michael Lemmon entertained a motion for adjournment. Duane Dankesreiter made the motion to adjourn, seconded by Vice-President Shawn Qildon. The vote was conducted by roll call through EDC President Michael Lemmon. The following members voted "YES" to adjourn: President Michael Lemmon, Vice-President Shawn Qildon, Duane Dankesreiter, Jan Blake. The following Board Member did not reply to the vote: James Mauldin, and the meeting adjourned at 9:40 pm.

Approved: 
President, Michael Lemmon

Attest:


Louis Castillo, Board Secretary