

**MINUTES  
BOARD OF DIRECTORS  
CEDAR HILL ECONOMIC DEVELOPMENT CORPORATION  
REGULAR MEETING, SEPTEMBER 9, 2019**

The Board of Directors of the Cedar Hill Economic Development Corporation met at 6:00 p.m. on Monday, September 9, 2019, in the City of Cedar Hill Government Center, EDC Conference room, 4<sup>th</sup> Floor, 285 Uptown Blvd, Bldg. 100, Cedar Hill, Texas 75104.

**Directors Present:** President Michael Lemmon, Vice President Shawn Quildon, Duane Dankesreiter, Johnny Wallace, Jeff Powers, James Mauldin, Andrew LeGrand, Lee R. Taylor, and Jan Blake

**Directors Unable to be Present:** Randall Chase

**Staff Present:** City Manager Greg Porter, Business Marketing and Research Manager Andy Buffington, and Economic Development Specialist Louis Castillo.

**1. Call the meeting to order:**

President Michael Lemmon called the meeting to order at 6:02 p.m., declaring it an open meeting, that a quorum was present, the meeting was duly posted, and the open carry or display of handguns in this meeting is not allowed.

**2. Pledge of Allegiance:** The United States and Texas

**3. Invocation:** Michael Lemmon

**4. Consent Agenda:**

*Items listed under the Consent Agenda are considered routine and are generally enacted in one motion.*

A. Consider July 1, 2019, regular meeting minutes.

B. Consider the June 2019 Financials.

***President Michael Lemmon entertained a motion regarding the Consent Agenda.***

**Motion:** Johnny Wallace made the motion to approve the Consent Agenda and was seconded by James Mauldin and passed unanimously.

**5. Citizens Forum: None Present**

**6. Presentation: None were given**

**7. Discussion and Consideration Items: None**

**8. Executive Session: EDC Board did convene into Executive Session at 6:06 p.m.**

**9. Reconvene in Open Session and consider action to be taken for Executive Session:  
No action taken**

**10. A. Board Member Announcements:**

- Vice President Shawn Quildon informed the board that Thursday, September 19, 2019, is North Texas Giving Day, matching funds will be applied to all donations made that day to non-profits that are registered, Cedar Hill Shares (Food Pantry) is one that qualifies.

**B. Cedar Hill Business Park Property Owners Association (CHBPPOA) Report:**

- No report was given the next meeting will be held on Wednesday, September 18, 2019.

**C. City Manager's Report:**

- Mr. Porter announced to the EDC Board about future board member training.
- An update was given on the process regarding the EDC Director's Candidate Search.
- Mr. Porter reviewed the Proposed Park Dedication Fees and requested input from the EDC Board.

**D. Marketing and Research Manager's Report:**

- Andy Buffington reviewed the August 2019 Marketing Report.

**E. Economic Development Specialist's Report:**

- Louis Castillo reviewed the upcoming community events and reviewed Business Retention and Expansion visits.
- Louis Castillo had President Michael Lemmon sign the approved minutes for August 5, 2019, and the certified agenda for the Executive Session for September 9, 2019.

**F. Next Board Meeting:**

- *President Michael Lemmon announced that the next EDC Board meeting will be on Monday, October 7, 2019.*

**11. Adjourns**

*Shawn Quildon*  
 Vice President ~~Michael Lemmon~~ entertained a motion for adjournment. Vice President Shawn Quildon made a motion to adjourn, seconded by Johnny Wallace and passed unanimously. The EDC Board meeting adjourned at 7:40 p.m.

*Shawn Quildon*  
 Shawn Quildon  
 Vice President, ~~Michael Lemmon~~

ATTEST:

*Louis P. Castillo*  
 Louis P. Castillo  
 CHEDC Board Secretary